TEXAS LEGISLATIVE INTERNSHIP PROGRAM

Sponsored by
Harris County Commissioner - Rodney Ellis, TLIP Founder

The Texas Legislative Internship Program (TLIP) was established in 1990 by then-Texas Senator Rodney Ellis to honor his mentor, the late Congressman Mickey Leland, and provide opportunities for upper-level undergraduate, graduate, and law students interested in pursuing a career in public service to serve as interns in the Texas Legislature, state agencies, local and federal government, and nonprofit organizations. Now serving as Harris County Commissioner for Precinct One, Commissioner Rodney Ellis continues to sponsor the program, which is a 501©3 affiliated with the Texas Southern University Foundation.

TEXAS LEGISLATIVE INTERNSHIP PROGRAM
COMMISSIONER RODNEY ELLIS
MICKEY LELAND CENTER AT TEXAS SOUTHERN UNIVERSITY
SPRING 2025 PROGRAM INFORMATION

THE PROGRAM

REQUIREMENTS OF INTERNS

The following conditions must exist to meet the qualifications for the TLIP:

1. The intern must complete and submit an official application by the deadline which includes: a resume, one letter of recommendation, two references, official transcript showing at least 80 hours of post-secondary education, a writing sample, proof of financial aid (if applicable), a professional photo of yourself, and verification of enrollment before being approved to start his or her experience. Criminal background checks will be performed on all selected interns before the start of the program.

2. The intern
   of 2.5.

3. The intern must work the office placement for the entire length of the program for the intern to receive the maximum semester credit hours.

4. The intern must report to their assigned post punctually and carry out their responsibilities according to the assigned office.

5. The intern must perform other assigned projects germane to their experiential training, including writing reports, conducting research, assisting with program development and logistical planning, and attending lectures and symposiums.

6. During the internship, the intern must be available for at least one on-site evaluation.

7. The intern will be assigned to an office where they can receive training under the guidance of persons with expertise in a particular field.

8. The intern must follow all office placement policies and procedures.

9.

10. The intern must sign and date the TLIP agreement provided by the Office of Governmental Relations at Texas Southern University.

11. Applicants who are accepted into the program must complete a criETQl 1 Tfcaicic crETQrT1 1 Tfcalcise ory is ne

TEXAS LEGISLATIVE INTERNSHIP PROGRAM APPLICATION
MICKEY LELAND CENTER AT TEXAS SOUTHERN UNIVERSITY
Sponsored by
Harris County Commissioner Rodney Ellis, TLIP Founder

<mark>(Please Type)</mark>   Date_____

PERSONAL INFORMATION:

Name: _____
               (Last)   (First)   (Middle)

Date of Birth: _____

Address (Current): _____
               (Street)   (City)   (State)   (Zip)

Address (Permanent): _____
               (Street)   (City)   (State)   (Zip)

Personal E-Mail: _____

Home Phone: _____ Business Phone: _____

Cell Phone: _____

Emergency Contact: _____
               (Last)   (First)   (Middle)

Address: _____
               (Street)   (City)   (State)   (Zip)

_____   _____ (City)

Current Major: _____ G.P.A._____

Minor(s)_____

Enrollment Status: [] Full Time   [ ] Part Time   Projected Graduation Date:_____

Credit Hours Needed to Maintain Projected Graduation Date During Period of Internship: _____

Classification: [] Graduate   [ ] Law   [ ] Senior   [ ] Junior   [ ] Sophomore   [ ] Freshman

Indicate Financial Aid (if any):   [] Pell Grant   [ ] Student Loan   [ ] Scholarship   [ ] Work-Study

College or University	Dates Attended	Completed Hours	Graduated (Yes/No)	Degree Received

BACKGROUND INFORMATION (Please Type):

1. Please explain your interest in the Texas Legislative Internship Program for the Class of 2025. (200 Word Limit)

2. How would you describe your level of political awareness and interest? (Check one and explain using the space below. (100 Word Limit)
    [] Very High   [ ] High   [ ] Moderate

3. Have you ever worked in a public service role, government office, policy or been involved in any other governmental or political activity? If yes, please include the names, dates, and specific duties.

4. Please indicate office/work related skills and define your level of expertise.

SKILL	YES/NO	BEGINNER	PROFICIENT	EXPERT	DETAIL
Typing/Word Processing					
Research					
Developing/Managing Databases					
Communications/Press/social media					
Writing (Memos, Analysis):					
Oral Communication/Public Speaking					
Please list any other unique skills you will bring to TLIP:					

5. Please describe a book or article that you have read that has significantly influenced you. Why? How did it impact your perspective **(200 Words)**?

6. How does TLIP fit into your current career or academic trajectory, and how will TLIP impact your long-term goals **(200 Words)**?

7. Interning in the Texas Legislature can be demanding and fast-paced. How do you stay organized, prioritize tasks, and maintain productivity when faced with tight deadlines **(200 Words)**?

SUPPORTING DOCUMENTS:

To complete the application, please include the following:

1. Writing sample (a current issue essay or a research paper). It should be typed, double-spaced, and properly cited if the sample is a research paper.
2. An official transcript to verify enrollment, GPA, and relevant coursework.
3. Proof of financial aid
4. One Letter of Recommendation (List Two additional references below)
5. Resume
6. Wallet-size photo

REFERENCES

Name: Email: Phone:

Name: Email: Phone:

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Dean, Wayne A. Reaud Honors College

PLEASE EMAIL COMPLETED APPLICATIONS ELECTRONICALLY TO:
honors@lamar.edu

For more information about TLIP please visit www.txlip.com