LAMAR UNIVERSITY MANUAL OF ADMINISTRATIVE POLICIES AND PROCEDURES

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AREA:	Payrb	I		

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I. POLICY

In accordance with State of Texas law, Lamar University (LU) may deduct amounts owed to University from an employee paycheck when authorized by the employee. This policy outlines the guidelines through which LU may collect, by means of payroll deduction, an outstanding de owedtotheUniversity

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II. PURPOSE AND SCOPE

This policyfalls under the authority of Texas Education Code § 51.934 which authorizes the University oprovidearrangements or the collection of employeed by sowed to the University.

III. PROCEDURES

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IV. REVIEW AND RESPONSIBILITY

Responsiblearty: Vice President for Finance and Operations

ReviewSchedule: EverythreeyearsonorbeforeSeptembet

V. APPROVAL

Jeremy C. Alltop	07/28/2021	
Vice President fonance and Operations	Date	
Dr. Jaime R. Taylor	07/29/2021	
President	Date	
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REVISION LOG

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